ANNUAL QUALITY ASSURANCE REPORT
(AQAR : 2013-14)

Submitted to

NATIONAL ASSESSMENT & ACCREDITATION COUNCIL, (NAAC)

P.O.Box.No. 1075, Nagarbhavi,
Bengaluru -560 072, Karnataka, India

by

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Kisan Post Graduate College
Bahraich-271 801, Uttar Pradesh, India

THE ANNUAL QUALITY ASSURANCE REPORT (AQAR) OF THE IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution   Kisan PG College, Bahraich

1.2 Address Line 1   Bahraich- Lucknow Road

Address Line 2   -

City/Town   Bahraich

State   Uttar Pradesh

Pin Code   271801

Institution e-mail address   principalkpgc@yahoo.co.in

Contact Nos.   +91-5252-232824

Name of the Head of the Institution: Major (Dr.) S.P.Singh

Tel. No. with STD Code: +91-5252-232824

Mobile: +91-9984146483

Name of the IQAC Co-ordinator: Dr. S. C. Tripathi

Mobile: +91-9450259294

IQAC e-mail address: iqackpgc@gmail.com

1.3 **NAAC Track ID** UPCOGN14250

1.4 **NAAC Executive Committee No. & Date:** EC/15/A&A/019 (Dated: March 27, 2011)

1.5 Website address: www.kisanpgcollege.ac.in

Web-link of the AQAR: www.kisanpgcollege.ac.in/iqac/

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.67	2011	March 2011- March 2016
2	2nd Cycle	-	-	-	-
3	3rd Cycle	-	-	-	-
4	4th Cycle	-	-	-	-

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   21/07/2011

1.8 AQAR for the year *(for example 2010-11)*:   2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR   2011-2012   (29/03/2017)
  ii. AQAR   2012-2013   (29/03/2017)

1.10 Institutional Status

  University   State   Central   Deemed   Private

  Affiliated College   Yes ✔   No

  Constituent College   Yes   No

  Autonomous college of UGC   Yes   No

  Regulatory Agency approved Institution   Yes ✔   No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ✔   Men   Women

    Urban ✔   Rural Tribal

Financial Status Grant-in-aid ✔   UGC 2(f) ✔   UGC 12B ✔

    Grant-in-aid + Self Financing ✔   Totally Self-financing

1.11 Type of Faculty/Programme

    Arts ✔   Science ✔ Commerce ✔ Law   PEI (Phys Edu)

  UGC-Special Assistance Programme   NA   DST-FIST   NA

  UGC-Innovative PG programmes   NA   Any other (*Specify*) NA

  UGC-COP Programmes NA

2. IQAC Composition and Activities

2.1 No. of Teachers   09

2.2 No. of Administrative/Technical staff   02

2.3 No. of students   02

2.4 No. of Management representatives   02

2.5 No. of Alumni   01

2. 6 No. of any other stakeholder and

    community representatives   01

2.7 No. of Employers/ Industrialists   01

2.8 No. of other External Experts   -

2.9 Total No. of members   18

2.10 No. of IQAC meetings held -   02

2.11 No. of meetings with various stakeholders: No. 01   Faculty   02
 Non-Teaching Staff Students   - 01   Alumni- 01   Others -

2.12 Has IQAC received any funding from UGC during the year?   Yes   No ✔

     If yes, mention the amount- NA

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

   Total Nos. -   International -   National -   State - Institution Level -
  (ii) Themes

2.14 Significant Activities and contributions made by IQAC:

    Department of Education with collaboration of IQAC invited Prof. M.D. Verma, Department of Education , Lucknow University , Lucknow to deliver Guest lecture.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Post graduate Programme in Mathematics, Zoology and Commerce and other courses should be started.	1. College has applied to university for the same.
2. A training Course for non-teaching members should be arranged to integrate computer application.	2. A training course has been organized by department of Mathematics with collaboration with IQAC.

Academic Calendar

1. Distribution of admission form- 15 June-10 July
2. Opening of the session- 17 July
3. Admission process of BEd- 25 June-15 July
4. Admission in different classes- 17 July-14 August
5. Regular classes for BEd from 16 July and rest of the departments from 1 August
6. Student council of meritorious students will be framed in each departments- Upto 15 September
7. Different departmental academic activities will be held during second week of November
8. Back paper examination- Second week of December
9. Winter vacation- 25-31 December
10. Annual games- Second week of January
11. Annual function- Second week of February
12. Annual examinations- First week of March to Second week of May
13. Summer vacation- 16 May-15 July

2.15 Whether the AQAR was placed in statutory body   Yes ✔   No

Management ✔   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Approved by college Management.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	03	-
PG	02	-	08	-
UG	03	-	01	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	06	-	12	-

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
    (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	-
Trimester	-
Annual	All

1.3 Feedback from stakeholders* Alumni ✔   Parents ✔   Employers
Students ✔
   (On all aspects)

   Mode of feedback   :   Online ☐ Manual √ Co-operating schools (for PEI) ☐

Student feedback

- 36% faculty members- Excellent

- 41% faculty members- Very good

- 14% faculty members- Good

- 09% faculty members- Satisfactory

Alumni feedback/suggestions:

- Clean drinking water to be arranged for be students by alumni association.
- Improvement of games facilities in the college.

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes. (Board of studies at University Level perform this work).

1.5 Any new Department/Centre introduced during the year. If yes, give details.

> No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
22	11	11	-	-

2.2 No. of permanent faculty with Ph.D. : 16

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	21	-	-	-	-	-	-	-	21

2.4 No. of Guest and Visiting faculty and Temporary faculty

-	-	58

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	01	14	-
Presented papers	01	14	
Resource Persons	-	-	-

2.6 Innovative processes adopted by the institution in Teaching and Learning:

> Seminar, Pre- University Test. The College has started teaching practice with the help of OHP as well as with ICT in PG Classes as well as in B.Ed.

2.7 Total No. of actual teaching days
     during this academic year

212

2.8 Examination/ Evaluation Reforms initiated by
     the Institution (for example: Open Book Examination, Bar Coding,
     Double Valuation, Photocopy, Online Multiple Choice Questions)

Bar Coding

2.9 No. of faculty members involved in curriculum
     restructuring/revision/syllabus development
     as member of Board of Study/Faculty/Curriculum Development workshop

| - | - | - |

2.10 Average percentage of attendance of students

80%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A. III	1350	Nil	98	970	111	87.33
B.Sc. III	180	02	68	92	Nil	88.88
B.Com. III	255	Nil	26	183	40	97.64
M.A. II(Sanskrit)	23	Nil	19	04	Nil	100
M.A. II (Geography)	54	Nil	22	30	Nil	96.29
M.A. II (English)	62	Nil	Nil	40	19	95.16
M.A. II (Economics(	39	Nil	04	29	02	89.74
M.A II (Ancient History)	27	Nil	01	09	01	40.79
M.A. II (Med. History)	66	Nil	04	54	01	89.39
M.Sc. II (Physics)	33	Nil	07	06	02	45.45
M.Sc. II (Maths)	54	Nil	16	28	08	96.29
M.Sc. II (Chemistry)	42	Nil	06	20	08	80.95
M.Sc. II (Botany)	35	Nil	09	17	04	85.71
B.Ed	45	Nil	26	15	02	95.55

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 IQAC of the College encourage the department to organise guest Lecturer/Seminar.

2.13 Initiatives undertaken towards faculty development   -

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	01	01	-	01
Technical Staff	03	06	-	03

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC of college encourages for the active involvement of the research for the faculty members as well as to the research scholars to work with full devotion and dedication.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	01	-
Outlay in Rs. Lakhs	-	.7926	.484	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	07	01	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	41	-
Non-Peer Review Journals	-	02	-
e-Journals	02	02	-
Conference proceedings	-	01	-

3.5 Details on Impact factor of publications:

Range [-]   Average [-]   h-index [-]   Nos. in SCOPUS [-]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	2Year	UGC	792600 Rs	484000 Rs
Minor Projects	2Year	UGC	165000 Rs	95000 Rs
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	6 Month	Kisan P.G. College	8000.00	8000.00
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published   i) With ISBN No. [01]   Chapters in Edited Books [-]

ii) Without ISBN No. [01]

3.8 No. of University Departments receiving funds from

UGC-SAP [-]   CAS [-]   DST-FIST [-]

DPE [-]   DBT Scheme/funds [-]

3.9 For colleges   Autonomy [NA]   CPE [NA]   DBT Star Scheme [NA]

INSPIRE [NA]   CE [NA]   Any Other (specify) [NA]

3.10 Revenue generated through consultancy | - |

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	-	-	-	-	-
Sponsoring agencies	-	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons | - |

3.13 No. of collaborations   International | - | National | - | Any other | - |

3.14 No. of linkages created during this year | - |

3.15 Total budget for research for current year in lakhs :

From Funding agency | - | From Management of University/College | - |

Total | - |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
4	-	√	-	-	-	-

3.18 No. of faculty from the Institution | 05 |
who are Ph. D. Guides
and students registered under them | 22 |

3.19 No. of Ph.D. awarded by faculty from the Institution | 01 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | - | SRF | - | Project Fellows | - | Any other | - |

3.21 No. of students Participated in NSS events:

University level | - | State level | - |

National level | - | International level | - |

3.22 No. of students participated in NCC events:

University level | - | State level | - |

National level | - | International level | - |

3.23 No. of Awards won in NSS:

University level | - | State level | - |

National level | - | International level | - |

3.24 No. of Awards won in NCC:

University level | | State level | |

National level | | International level | |

3.25 No. of Extension activities organized

University forum | | College forum | |

NCC | | NSS | | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Environment Studies ,Green Chemistry, Tour

- SUPW, Literacy Programme, Essay, Survey, Debate

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	10.396 Ha	-	-	10.396 Ha
Class rooms	33	-	-	33
Laboratories	13	-	-	13
Seminar Halls	01	01	-	02
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	05	04	UGC/College Fund	09
Value of the equipment purchased during the year (Rs. in Lakhs)	89.20881	13.63350	UGC/College Fund	102.84231
Others	-	-	-	-

4.2 Computerization of administration and library

- The computerization of administration blocks and seminars.
- Computerization of library.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books /	85343	6961977	1562	1184354	86905	8146331
Reference Books	-	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	04	6888	04	6888.00
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart -ments	Others
Existing	20	01	02	-	-	-	-	-
Added	-	-	-	-	-	-	-	-
Total	20	01	01	-	-	-	-	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology   up gradation (Networking, e-Governance etc.)

> –

4.6 Amount spent on maintenance in Rs :

 i) ICT   38,000

  ii) Campus Infrastructure and facilities   2189060

 iii) Equipments   97,3000

 iv) Others   300,000

             Total :   35,00060

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Regular practice session for students in NCC, NSS and Rovers/Rangers. All notification related to free ship scholarship and other student welfare related in for formation are displayed prominently.

5.2 Efforts made by the institution for tracking the progression

> The academic departments of college have been asked to device mechanism of tracking the progression of students .
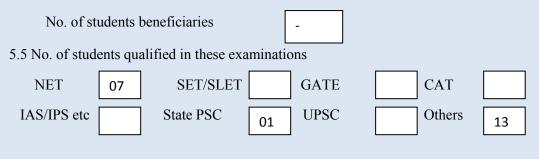
UG	PG	Ph. D.	Others

5.3 (a) Total Number of | 7092 | 992 | - | | - | students

(b) No. of students outside the state | 01 |

(c) No. of international students | - |

| No | % | Men | No | % | Women ————
|----|---|-----|----|---|
| - | - | | - | - |

_____

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
3642	754	64	2623	-	7315	4188	846	39	3008	03	8084

Demand ratio -   Dropout % -

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries | - |

5.5 No. of students qualified in these examinations

NET | 07 | SET/SLET | | GATE | | CAT | |

IAS/IPS etc | | State PSC | 01 | UPSC | | Others | 13 |

5.6 Details of student counselling and career guidance

No. of students benefitted | 412 |

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
-	-	-	-

5.8 Details of gender sensitization programmes

Lecture Series on Gender issue by Department of Sociology

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level | 3 | National level | 0 | International level | 0 |

No. of students participated in cultural events

State/ University level | - | National level | - | Institutional level | - |

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | - | National level | - | Institutional level | - |

Cultural: State/ University level | - | National level | - | Institutional level | - |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	300	2,74,900.00
Financial support from government	Scholarship is deposited directly in account of student	-
Financial support from other sources (Seetaraam Jindal Foundation)	22	65,400
Number of students who received International/ National recognitions	-	-

5.11   Student organised / initiatives

Fairs   : State/ University level | - | National level | - | International level | - |

Exhibition: State/ University level | - | National level | - | International level | - |

5.12   No. of social initiatives undertaken by the students | 8 |

5.13 Major grievances of students (if any) redressed: 4

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

1- *To promote quality in higher education with special reference to the quality of the teaching, learning, research and co-curricular activities*
2- *To provide higher education in various fields without any discrimination of caste, religion and region.*

Mission:

1- *To provide value based education.*
2- *To improve the teaching and learning process through the use of the computer based tutorials, expert's lectures in the specialized topics.*
3- *Reaching out to the masses through the concept of blended learning online.*
4- *Distance correspondence and continuing education for employers/working professionals.*
5- *Character building and preparing good citizens for the national development.*
6- *To improve the faculty for the quality research studies consultancy and training programmes.*
7- *To establish computerized central library, central computer lab and internet faculty for minimum twelve hours daily.*
8- *To build well equipped Conference room/Seminar room.*
9- *To motivate students for career oriented programmes.*
10- *To start new professional courses for the benefits of the students. The vision and mission of institution is communicated to the students, teacher staff and stakeholders through website of the institution, information brochure and newspaper.*

6.2 Does the Institution has a management Information System

We don't have MIS

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Member of BOS of University suggestion for aforesaid purpose.

6.3.2 Teaching and Learning

Use of ICT is encouraged held and industries visit for experience learning.

6.3.3 Examination and Evaluation

Examination is conducted by university and evaluation is done in university premises.

6.3.4 Research and Development

01 Ph.D.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Departments provides list of reference books & journals.

6.3.6 Human Resource Management

Faculty members are assigned different extra work in addition to teachings for better functioning of the Institution.

6.3.7 Faculty and Staff Recruitment

It is done by U.P like—education commission & contractual teachers are approved by university, part time teachers by college management.

6.3.8 Industry Interaction / Collaboration

-

6.3.9 Admission of Students

Merit based admission system, state level examination for B.Ed

6.4 Welfare schemes for

Teaching	Techers welfare fund
Non teaching	Employees
Students	Scholarship free ship & financial aid to poor and meritorious students

6.5 Total corpus fund generated

NA

6.6 Whether annual financial audit has been done   Yes √   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-	-	-	-
Administrative	Yes	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [ ]   No √

For PG Programmes   Yes [ ]   No √

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

During central evaluation there is coding in P.G classes of science subjects,
In compulsory papers likes is encouraged studies objectives type of examination

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

The alumni association extend awards to faculty members for their good services.

6.12 Activities and support from the Parent – Teacher Association

Faculty members interact with parents , when required.

6.13 Development programmes for support staff

Meeting and discussion are held regularity for aforesaid purpose.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Plantation , Green and clean campus.
- Adopted measures for degradation of bio-degradable and non bio –degradable pollutants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Group discussion Seminar, debate, quiz & class test.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

The programme is chalked out in beginning of session & tried for the its fulfillment.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Implementation of academic calendar to develop an ambient of teacher learnings and research.

7.4 Contribution to environmental awareness / protection

The students of NSS, NCC and Rovers/Rangers provide their service to make campus clean and green.

7.5 Whether environmental audit was conducted?   Yes ☐   No ☑

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Since our institution is no doubt in semi urban tarai region but our district is provided with a huge natural forest where a lot of research work related with biodiversity flora and Fauna socio-economic survey and enrichment of socio-economic conditions and modernization and education of tribal fellows can be performed. Katarnia Ghat wild life centre sanctuary is a part of one district has such a wide Flora and fauna which attract not only the local persons but of different academic of national as well as international resources.

8. **Plans of institution for next year**

1- Completion of women hostel.
2- Construction of New Classrooms and ramp for physically disabled .

(Dr. S.C.Tripathi)   (Dr. S.P.Singh)

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*